



# NOTICE OF VACANCY

## Sheffield City Schools

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### INTERVENTIONIST, FTE-1.00, Sheffield City Schools

<b>Category:</b>	Certified/ Professional
<b>Period of Employment:</b>	Contract Position from January 3, 2024 – May 23, 2024; Part-time; No benefits included
<b>Qualifications:</b>	Bachelor's degree or higher from an accredited institution. A valid Alabama State Professional Educators Certificate for grade level and area of instructional responsibility.
<b>Salary Schedule:</b>	<b>\$25 per hour</b>
<b>Deadline:</b>	Open until filled
<b>Posted:</b>	December 15, 2023
<b>Other Information:</b>	See attached job description

**This position is posted with SearchSoft. ALL applications MUST be submitted through SearchSoft.**

#### General Information for Applicants

1. Applications must be completed online with SearchSoft – (TEACH in ALABAMA) with ALSDE.
2. Applicants are subject to criminal and other background checks.
3. Depending on possible changes in enrollment, personnel transfers, or other factors, the position to be filled may be different from the indicated vacancy.
4. **Nondiscrimination Statement:** The Sheffield City School System does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies, Carlos Nelson, Deputy Superintendent or Julie Box, Special Education and 504 Coordinator, 300 West Sixth Street, Sheffield, AL 35660, 256-383-0400

DECLARACIÓN DE NO DISCRIMINACIÓN: El sistema escolar de la ciudad de Sheffield no discrimina por motivos de raza, color, origen nacional, sexo, discapacidad, o edad en sus programas y actividades, y ofrece igualdad de acceso a los Boy Scouts y otros grupos de jóvenes designados. Las siguientes personas han sido designados para recibir consultas sobre las políticas de no discriminación: Educación Especial y Coordinador de 504, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400; Coordinador de Programas Federales, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400.

***Sheffield City Schools***  
***Job Description - Interventionist***

**POSITION TITLE:** Interventionist

**QUALIFICATIONS:** Bachelor's degree or higher from an accredited institution. A valid Alabama State Professional Educators Certificate for grade level and area of instructional responsibility. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

**REPORTS TO:** Principal

**JOB GOAL:** To provide instructional support in reading and/or math for students below grade level

**PERFORMANCE RESPONSIBILITIES AND ESSENTIAL FUNCTIONS:**

1. Provides intervention lessons to students by pushing into the classroom for small group lessons or pulling out students at assigned times
2. Collaborates with teachers to schedule small group or individual student pull out times that do not interfere with current instruction
3. Designs lessons using research based materials and strategies designed to support students below grade level
4. Attends ongoing professional development in order to keep abreast of the most recent strategies in reading and/or math instruction
5. Establishes and maintains standards of student behavior that facilitate teaching and learning
6. Demonstrates the effective evaluation of student needs and progress by engaging in entry level diagnosis activities, test construction, record keeping, and appropriate referral of students with special needs, preparing students for assessment, effective test administration and post assessment follow-up activities
7. Seeks assistance of specialists as needed and makes referrals when appropriate
8. Works collaboratively with other members of the school faculty and staff to promote student learning
9. Maintains a professional, cooperative working relationship with parents and community
10. Participates in school co-curricular programs and district program improvement efforts
11. Demonstrates a high degree of professionalism and ethics, and works cooperatively with the Board, the Superintendent, other administrators, Board employees, parents, and students
12. Implements professional learning plan and maintains proper certification
13. Maintains accurate, complete and correct records as required by law, board policy and school principal and submits records and reports in a timely manner
14. Models appropriate personal characteristics and work habits that are consistent with personal development goals established for students
15. Adheres to school system rules, administrative procedures, local Board policies, and state and federal rules and regulations
16. Implements and follows the Alabama Quality Teaching Standards developed by the Alabama State Department of Education
17. Assumes responsibility to perform any other tasks assigned by the principal

**TERMS OF EMPLOYMENT:** Contract Position as assigned by the Board

**SALARY:** \$25 per hour

**EVALUATION:** Performance of the job will be evaluated in accordance with provisions of the Board's policy on assessments and evaluations.

This job description describes the general nature and level of work performed by employees assigned to this position. It is not intended to be an exhaustive list of all job goals, qualifications, and responsibilities and the employee may be required to perform other related duties as assigned. The Sheffield City Schools Board of Education reserves the right to amend the job description as needed.